**DIRECTOR OF HUMAN RESOURCES**

Lourdes University is currently seeking a Director of Human Resources. This position is responsible for creating, developing, implementing, and coordinating human resources policies, procedures and programs to promote a high-performance culture. Areas of accountability include: employment, compensation, employee benefits, legal compliance, organization development, performance management, employee relations, employee orientation, training and development, and safety and wellness. Works with the Manager of Organizational Equity on recruiting and onboarding new hires.

Rooted in Catholic and Franciscan traditions, Lourdes University provides a values-centered education that enriches lives and advances academic excellence through the integration of the liberal arts and professional studies.

**QUALIFICATIONS:**

* Bachelor’s degree required, concentration in human resources management desirable; MBA, JD or SHRM certification preferred.
* Five or more years’ experience in a human resources management position required; higher education experience preferred.
* Demonstrated experience in development and administration of employee benefit and compensation programs required.
* Position requires exceptional communication skills, both oral and written.
* Must have fundamental technology skills to fully utilize the University’s ERP and Budget software.

To apply, send a cover letter with salary requirements, a resume/CV (in MS Word or .pdf format only), and a list of references to [HRresume@lourdes.edu](mailto:HRresume@lourdes.edu)

Lourdes University is committed to a having a workforce that reflects the diversity of our global population. Successful candidates must be committed to working with diverse student and community populations. People of color, individuals with disabilities, veterans, other minorities, and intersectional individuals are encouraged to apply. EOE